



Position Description:

Curriculum Specialist

The Curriculum Specialist supports the Program Director by creating, designing and implementing curriculum structured to meet academic goals as set forth in the Grant Application as well as supporting the Champions Academy mission and goals.

- Design curriculum aligned to the NC Common Core Standard and meets the goal of ABSS school district and academic goals.
- Develop pacing guide for Reading/ELA/Math for grades K-5th
- Identifies and recommends supporting resources to supplement teacher instruction
- Communicates regularly with Site Coordinator(s) regarding staff development and need
- Updates course content and coordinates the learning curriculum to reflect core subject content.
- Creates assessment schedule for teachers to follow during the academic year
- Reviews and analyzes assessment data to identify new curriculum needs
- Provides site staff with Professional Development to ensure best practices are utilized in program
- Maintains in-depth knowledge of NC DPI Common Core Standards as well as district standards
- May lead and direct the work of tutorial staff
- Assist teachers to ensure lessons plans reflect effective lesson content, delivery, outcomes and assessment
- Provide Program Director and Executive Director with quarterly assessment report of data collected from in house assessments and other collected data
- Attends trainings and workshops to improve academic outcomes, delivery and practices

Education and Experience:

Masters Degree in Education or higher or the equivalent of eight or more years teaching experience in school setting. Preference will go to persons with experience as Math/Reading Facilitators or Curriculum Specialist

Terms of Contract:

Curriculum Specialist position is based on funding availability and approval of position by funder- Terms are normally year round to support academic and summer programming as well as planning periods

Salary:

\$18.00 - \$22.00 per hour based on experience, for 18 hours per week. (Determined by grant funding)

Location:

Virtual and/or Site Based

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